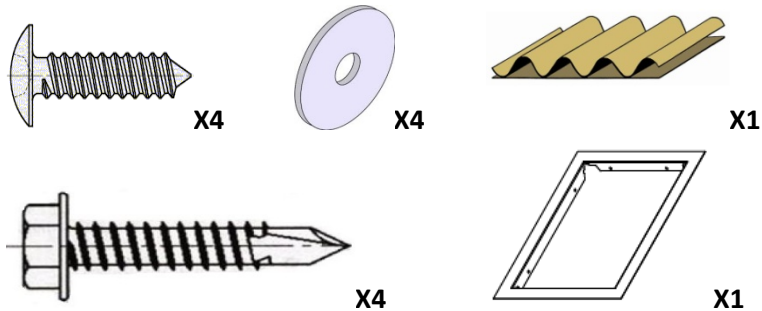




## INSTALLATION INSTRUCTIONS (FENCE MOUNTED)

**PARTS SUPPLIED:** Large mounting screws, small fascia screws, plastic washers, fascia and floor mat. Two keys, courier direction labels and owners instructions.



### INSTALLATION (suggested method):

Picket fence is shown. Others are similar.

Ensure the work and selection of cutting methods is done with safety first.

1. Decide the exact location for the unit, centralising the fascia between the two end pickets.
2. Cut a tie bar to hold the pickets together as shown. 20x20 aluminium angle is suggested, at least 1.5mm thick. Install it 268mm from the underside of the top rail as shown.



3. Predrill and add extra screws at the top rail so the pickets do not rotate.
4. Mark the opening and cut the bottom and sides as a neat fit around the letterbox. Make sure the rear face of the pickets is neat as this is visible later. The front face is concealed by the fascia.



5. Cut the top end of the pickets 4-5mm above the underside of the rail to allow water to drain to the sides. Also add large drains under the top rail at either side as shown, angled downwards.

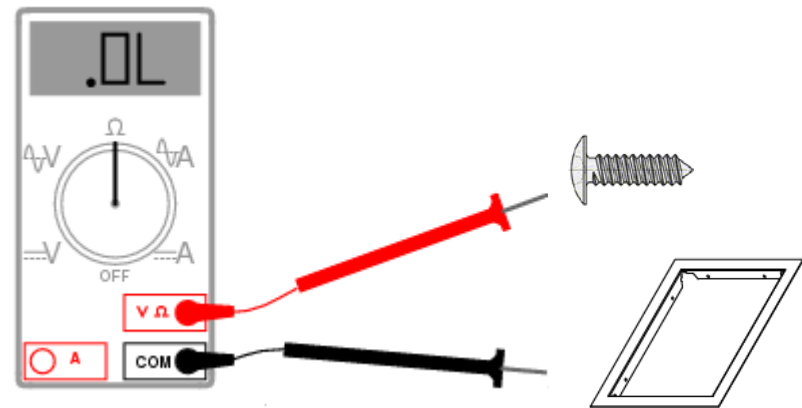


6. Cut recesses for the door pivot weld nuts (lumps on outside).
7. Add a spacer block or aluminium bracket for the storage chamber mounting to give a total fence thickness of 109mm.
8. The unit should now look like this. Painting the cut areas is recommended to maximise fence and letterbox life.



9. Drill two 6mm holes in the roof, 40 to 45 mm from each side and 45mm from the front of the body, so the large screws can be screwed in the upper rail of your fence.
10. Lift the unit into place. Support under the floor as required to hold the unit in position. The door front must be flush with the front face of the fence.
11. Install the large screws: Two upwards into the rail, per step 9. The other two inside the unit, into the spacer block of step 7, after drilling holes for them.
12. Pre-drill the fascia holes into the pickets on the sides only, with a 3mm bit. Install the fascia taking care not to scratch the paint. For maximum life silicone sealant can be applied to the top internal corner of the fascia during final fitment to seal to the front of the roof panel and keep water out.
13. Position the fascia flush against the fence and install the 4 small screws with the plastic insulating washers under their heads. Screws are only required in the sides, not the lower flange.

14. For the Stainless front door and fascia version: To minimise the risk of galvanic corrosion we designed the fascia and door to be electrically insulated from the rest of the unit. To confirm that installation has not earthed out the fascia on the screws or body, use an Ohmmeter/multimeter to check resistance from a front door pivot stud to the fascia. Repeat from any bare metal on the four fascia retaining screws (e.g. screwdriver marks) to the fascia. Should be open circuit. If any measurement is less than “infinity” Ohms, eliminate the cause of “earthing out”. e.g. check the plastic washers are not missing or damaged, the screws are clear of the fascia cutouts, and no metal to metal contact.



15. To avoid the letterbox’s weight causing the fence to sag over time, it is recommended to fit a prop under the centre of the floor. eg. A 10mm aluminium tube with an M8 “levelling foot” with adjusting nut, bearing on a paver at ground level. The hole in the centre of the floor is to allow a locating screw which positions the top of the tube under floor.
16. Place the corrugated polycarbonate shock absorbing mat on the floor, with the sides pointing upwards to cover the floor to wall seams.
17. Check operation. Lock the parcel door and provide the keys to the owner.