



## INSTALLATION INSTRUCTIONS

### MOSMAN (STONE PILLAR PARCEL BOX)

**PARTS SUPPLIED:** Spacing washers (to minimise any gaps under mounting feet), lock, foam floor mat (part of the packaging system, to be re-used)



#### ITEMS NOT SUPPLIED:

- 4 x Dynabolt type fasteners 8mm diameter x 40-50mm long (qty 4). Stainless steel is best, but zinc coated is OK (such as the yellow fasteners shown here).
- Caulking compound or silicone to seal the base and cover any chipped edges.

#### INSTALLATION

1. Prepare a solid, level surface at least 500 x 500 mm. Ensure at least 400mm clear space behind the parcelbox for door swing.

**Option A:** The best way: Mount on a level concrete base.

Level and clear the selected area. Dig a hole 75mm deep, at least 500 x 500 mm. Build a level formwork around the perimeter if required.

Mix and pour the concrete (about 45kg dry weight) per the supplier's instructions. Level it off and wait for it to cure (7 days is typical) before drilling holes.

**Option B:** The quickest way: Mount on a large paver.

This method is not as secure, and may require re-levelling over time as the soil moves, especially clay soils. (Bedding the paver into concrete is even better). Select a paver at least 500 x 500 x 50mm thick.

Dig a shallow level hole, compact the base, preferably using fine crushed rock and install the paver level. (Alternatively, dig a hole and bed the paver on concrete).



2. Place the unit on the flat base and mark the holes in the stainless steel mailbox feet. Add cross hair marks as a drilling reference.



3. Apply tape to the 8mm masonry drill bit as a depth marker.
4. Drill the four holes and clear the dust from the holes.
5. Re-position the mailbox over the holes. Fill any gaps under the feet with 10mm washers and align with a centre punch or pointed tool.



6. Insert the Dynabolts in the holes and tighten. Do not overtighten, as this could break the feet free of their embedments in the letterbox shell.
7. Neatly caulk/seal the base of the pillar to the concrete base to exclude water.
8. Peel the outer strip away and place the shock absorbing mat on the floor.
9. If not already fitted, install the lock as per the separate instructions.
10. Check operation. Lock the rear door and provide the keys (if applicable), owners instructions and labels to the owner.